**Morgan Stanley X The Women’s Foundation**

**Step into STEM Scholarship**

**Application Form**

Thank you for your interest in Morgan Stanley's Step into STEM Scholarship, in partnership with The Women's Foundation. Building on skills developed through the Girls Go Tech (GGT) Programme, this Scholarship aims to encourage women's further interest and pursuit of STEM subjects and careers at the post-secondary level by providing students in need with financial assistance, and to build a pipeline of female talent in STEM.

Please be reminded that this application form must be submitted to [stepintostem@twfhk.org](mailto:stepintostem@twfhk.org), along with supporting documents and other required materials listed below before the application deadline:

* Copies of School transcripts from Form 4 – Form 6
* Proof(s) of any extra-curricular activities
* Proof(s) of any awards or achievements
* Proof(s) of financial need\*

Please make sure all the information provided is accurate. If supporting documents cannot be provided or false information is found, the application may be rejected.

**Part 1. Personal Information**

|  |  |  |
| --- | --- | --- |
| Name in English | : | Click or tap here to enter text. |
| Name in Chinese | : | Click or tap here to enter text. |
| Year of Birth | : | Click or tap here to enter text. |
| Age | : | Click or tap here to enter text. |
| Gender | : | Female  Male  Non-binary / Other  Prefer not to say |
| I am a permanent resident of Hong Kong  Yes  No | | |
| School Name | : | Click or tap here to enter text. |
| Year of Study | : | Click or tap here to enter text. |
| Phone Number | : | Click or tap here to enter text. |
| Home Address | : | Click or tap here to enter text. |
| Email Address | : | Click or tap here to enter text. |

**Part 2. Intended University Programme Application (Please complete based on your JUPAS ranking. You may refer to the Annex for eligible programmes.)**

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| **Band A** | | |
| Choice #1 | | |
| Programme Name | : | Click or tap here to enter text. |
| University Name | : | Click or tap here to enter text. |

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| --- | --- | --- |
| Choice #2 | | |
| Programme Name | : | Click or tap here to enter text. |
| University Name | : | Click or tap here to enter text. |

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| Choice #3 | | |
| Programme Name | : | Click or tap here to enter text. |
| University Name | : | Click or tap here to enter text. |

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| **Band B** | | |
| Choice #1 | | |
| Programme Name | : | Click or tap here to enter text. |
| University Name | : | Click or tap here to enter text. |

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| --- | --- | --- |
| Choice #2 | | |
| Programme Name | : | Click or tap here to enter text. |
| University Name | : | Click or tap here to enter text. |

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| --- | --- | --- |
| Choice #3 | | |
| Programme Name | : | Click or tap here to enter text. |
| University Name | : | Click or tap here to enter text. |

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| **Band C** | | |
| Choice #1 | | |
| Programme Name | : | Click or tap here to enter text. |
| University Name | : | Click or tap here to enter text. |

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| --- | --- | --- |
| Choice #2 | | |
| Programme Name | : | Click or tap here to enter text. |
| University Name | : | Click or tap here to enter text. |

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| Choice #3 | | |
| Programme Name | : | Click or tap here to enter text. |
| University Name | : | Click or tap here to enter text. |

**Part 3. GGT Programme Involvement (If Any)**

Date of GGT Programme Registration (mm/yyyy):

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| --- | --- |
| Click or tap here to enter text. |  |

Remark: Any online or in-person activities hosted by GGT, including but not limited to: completed coding or digital literacy courses on the GGT online platform, workshops, webinars, competitions or events (including Insights Day).

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| Name of the activity | : | Click or tap here to enter text. |
| Date of participation or completion | : | Click or tap here to enter text. |

|  |  |  |
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| Name of the activity | : | Click or tap here to enter text. |
| Date of participation or completion | : | Click or tap here to enter text. |

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| Name of the activity | : | Click or tap here to enter text. |
| Date of participation or completion | : | Click or tap here to enter text. |

*\* Please add more on a separate sheet of paper if necessary.*

**Part 4. School Transcripts**

Please enclose copies of your Form 4 to Form 6 school transcripts.

**Part 5. Non-Academic Achievements**

List any awards and / or achievements from Form 3 to Form 6 that may be relevant for Scholarship consideration (e.g., winning 1st place in a competition). Please start with your most recent awards and / or achievements (maximum 10). Enclose certificates if applicable.

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| --- | --- | --- |
| Name of award / achievement | : | Click or tap here to enter text. |
| Date awarded | : | Click or tap here to enter text. |
| Description of activity  (400 words maximum) | : | Click or tap here to enter text. |

|  |  |  |
| --- | --- | --- |
| Name of award / achievement | : | Click or tap here to enter text. |
| Date awarded | : | Click or tap here to enter text. |
| Description of activity  (400 words maximum) | : | Click or tap here to enter text. |

|  |  |  |
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| Name of award / achievement | : | Click or tap here to enter text. |
| Date awarded | : | Click or tap here to enter text. |
| Description of activity  (400 words maximum) | : | Click or tap here to enter text. |

*\* Please add more on a separate sheet of paper if necessary.*

List any activities you have participated in from Form 3 to Form 6 (in-school or extra-curricular) that may be relevant for Scholarship consideration (e.g., participating in a leadership programme, volunteering or teaching STEM to younger students). Please start with your most recent activities (maximum 10).

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Name of activity | : | Click or tap here to enter text. | | | |
| Description and role | : | Click or tap here to enter text. | | | |
| Start date  (mm/yyyy) | : | Click or tap here to enter text. | End date  (mm/yyyy) | : | Click or tap here to enter text.  Currently Participating |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Name of activity | : | Click or tap here to enter text. | | | |
| Description and role | : | Click or tap here to enter text. | | | |
| Start date  (mm/yyyy) | : | Click or tap here to enter text. | End date  (mm/yyyy) | : | Click or tap here to enter text.  Currently Participating |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Name of activity | : | Click or tap here to enter text. | | | |
| Description and role | : | Click or tap here to enter text. | | | |
| Start date  (mm/yyyy) | : | Click or tap here to enter text. | End date  (mm/yyyy) | : | Click or tap here to enter text.  Currently Participating |

*\* Please add more on a separate sheet of paper if necessary.*

**Part 6. Personal Statement**

Please introduce yourself! Share why you have applied for this scholarship, what sparked your interest in this particular degree of study and what you aim to achieve after your undergraduate studies (around 300-600 words).

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| Click or tap here to enter text. |

*\*Please continue writing on a separate sheet of paper if necessary.*

**Part 7. Information for Referee**

Please fill in your referee's information below and we may contact them to learn more about your personal development. Your selected referee can be someone you know from an educational, voluntary, religious, and/or professional capacity. This can be your schoolteachers or principal, leaders from your volunteering experiences, or coaches or teachers from your extra-curricular sport or activity groups.

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| --- | --- | --- |
| Name of referee | : | Click or tap here to enter text. |
| Name of organisation | : | Click or tap here to enter text. |
| Position | : | Click or tap here to enter text. |
| Phone number | : | Click or tap here to enter text. |
| Email address | : | Click or tap here to enter text. |
| How long have you known your referee? | | Click or tap here to enter text. |
| In what capacity do you know your referee? (educational, voluntary, religious, professional, etc.) | | Click or tap here to enter text. |

Recommendation Letter (Optional)

A letter of recommendation may be submitted as part of your application. Please remind your referee to send the recommendation letter to [stepintostem@twfhk.org](mailto:stepintostem@twfhk.org) by the deadline, **April 15, 2023**.

Recommendations letters may cover the following:

1. Referee's relationship with the applicant
2. Applicant's overall performance and abilities
3. Applicant's personal qualities
4. Applicant's attitude towards learning
5. Applicant's STEM-related experience and accomplishments (if applicable)

**Part 8. Means Test**

The Step into STEM Scholarship Scheme aims to encourage women's further interest and pursuit of STEM subjects and careers at the post-secondary level by providing students in need with financial assistance, and to build a pipeline of female talent in STEM. As such, a means test will be conducted for all applicants to determine eligibility for the Scholarship.

Applicants will be required to send relevant supporting documents for applicable proof(s) of any ONE of the financial assistance tests as listed below. Please select any of the following financial assistance schemes that apply:

Government Financial Assistance Scheme

* Comprehensive Social Security Assistance (CSSA) Scheme
* Financial Assistance Schemes for Secondary Students, including:
  1. School Textbook Assistance (TA) Scheme
  2. Student Travel Subsidy (STS) Scheme
  3. Subsidy Scheme for Internet Access Charges (SIA)

Letter from School Principal regarding family information and financial status

A declaration at the Home Affairs Enquiry Centre of the Home Affairs Department

**Terms and Conditions**

1. I declare that all information provided above is complete and accurate to the best of my knowledge.
2. I understand that my application may be withdrawn if I have provided any untruthful or falsified information, or withheld any material information in this application form, or failed to notify The Women's Foundation Limited (TWFHK) of any subsequent change of information provided.
3. I understand the information and materials provided will be kept confidential and used only for the purposes relating to the award of the Scholarship by TWFHK, Morgan Stanley Asia Limited (Morgan Stanley) and/or any of its Affiliates.
4. I understand the Scholarship Review Panel reserves the final right to accept or decline any application.
5. I understand that the Scholarship shall only be awarded to students who are successfully enrolled full-time onto a STEM majored undergraduate programme at a university in Hong Kong for the 2023-2024 academic year and cannot be deferred to a following year.
6. I understand that STEM refers to degree majors in Science, Technology, Engineering and Maths, and excludes Medicine related degree fields.
7. I understand that the Scholarship consists of a one-time total award of HK$42,100 for the 2023-2024 academic year.
8. I understand that I can secure other sources of scholarship/bursary funding but must disclose these to TWFHK, and that this information may be used to ensure I still meet the scholarship eligibility requirement of requiring financial assistance.
9. I understand that the Scholarship is conditional upon maintaining full-time enrolment onto a STEM majored undergraduate programme for the 2023-2024 academic year at the same university and receiving the requisite grades to proceed to the 2nd year. I understand that failure to do so, may require me to repay the Scholarship funds in full. Individual circumstances will be assessed on a case-by-case basis.

TWFHK and Morgan Stanley reserve the right to change these Terms and Conditions at any time and the current version can be found at <https://www.ggthk.org/stem_hub/tnc/Step_into_STEM%20Scholarship_TnC.pdf>.

In the event of disparities between the English and Chinese version of this application, the English version shall prevail.

*By completing this application and submitting the information requested, you confirm that you have read and agree to all of the above Terms and Conditions.*

**Privacy Notice**

The Women's Foundation (TWFHK) is committed to protecting your privacy and ensuring that all personal data provided to us is handled in accordance with the relevant provisions of the Personal Data (Privacy) Ordinance (PDPO). The personal data collected in this form will be used in accordance with the Privacy Policy of TWFHK for purposes relating to the award of the Scholarship only, including for the specific purposes set out below:

1. Processing your application and assessment of your eligibility for the Scholarship;
2. Awarding of the Scholarship; and
3. Administration or activities relating to or in connection with the Scholarship.

Your personal data will be kept strictly confidential and securely kept.

TWFHK may use your Personal Data to contact you in order to process your application, assess your eligibility for, and/or award the Scholarship.  
TWFHK may share your relevant Personal Data with a) Morgan Stanley Asia Limited and/or any of its Affiliates for the purposes of reviewing and assessing shortlisted Scholarship applications for final interviews and awarding of the Scholarship; b) third party service providers such as IT, computer or other services (under a duty of confidentiality to TWFHK) solely for administration purposes relating to or in connection with the Scholarship; and c) any person or entity to whom TWFHK is under an obligation to make disclosure under laws or guidelines issued by regulatory or other authorities.  
TWFHK will keep your Personal Data for a reasonable time to fulfil the purpose for which the data was collected and comply with the PDPO. Personal data which is no longer required will be destroyed.  
  
To read our Privacy Policy in full, please visit <https://twfhk.org/sites/default/files/twfhk_privacy_policy_update.pdf>.

I have read and understood the Privacy Notice and the Terms and Conditions and agree to TWFHK using, processing and disclosing my Personal Data for the purposes stated in the Privacy Notice. I agree to the Terms and Conditions outlined above.

Name: Click or tap here to enter text.

Signature: Click or tap here to enter text.

Date: Click or tap here to enter text.